Journal of Indian Geomorphology ISSN : 2320-0731

GUIDE TO AUTHORS

JOURNAL OF INDIAN GEOMORPHOLOGY is the annual publication of Indian Institute of Geomorphologists, an International Association of Geomorphologists (IAG)-affiliated society, with its headquarter at Allahabad. The Journal welcomes research papers and review articles on any aspect of geomorphology and its allied disciplines. Submission of books for reviewing is also accepted.

Contribution of a paper to the Journal implies that it has not been published previously, and not under consideration for publication elsewhere and that if brought out by JOURNAL OF INDIAN GEOMORPHOLOGY it will not be published elsewhere in the same form without written consent of the publisher. Copyright of the published papers is reserved by the publisher.

All manuscripts received will be reviewed by referees. Please go through these instructions thoroughly before submitting an article. Contributions that are different from the specifications will be returned for correction before review. The editors are not supposed to rewrite a poorly written manuscript—so please ensure that your English is correct and follows proper scientific style.

Preparation of paper

Each submission should be as concise as possible and should not exceed 5,000 words. It should normally be divided into the following sections:

- Cover page
- Abstract
- Introduction
- Objectives
- Previous works
- Materials and methods
- Results
- Discussion
- Conclusions
- Acknowledgements
- References
- Tables
- Figure and plate captions
- Figures
- Plates

Please include affiliations, full addresses (postal and e-mail) and telephone numbers of all the authors in the cover page, clearly indicating the corresponding author. Abstracts should be confined to 300 words and be a summary of the paper, *not an introduction to it*. Do not insert illustrative materials like tables, figures and plates in the text, but attach separately as the final section. The journal follows metric units and English-UK system of spellings. Rates should be shown as: $m yr^{-1}$, $m^2 yr^{-1}$, $t km^{-2}$, $m^3 ha^{-1} yr^{-1}$ etc. Please make appropriate conversions to these systems before submission.

Initial submission of manuscripts requires sending electronic copies. Please use 12-point Times New Roman font on A4 paper with 2.5 cm margin all around, set the line spacing to 1.15 or 1.5 and paragraph spacing to 6 or 12 points. Use bold, italics and small caps for Section **Headings**, *Subheadings* and SUB-SUBHEADINGS. Electronic copy of the article should be e-mailed or sent in a CD with texts composed in .DOC or .DOCX format and illustrative materials embedded at the end of the same file. Please maintain the following sequence: • main article including references, • tables • captions (of figures & plates) • figures and • plates. Printing in colour is chargeable in this journal—so please do not include any colour illustration in your manuscript if it is not intended to be printed in colour.

Format of references

In-text:

'(Author, Year)' or 'Author (Year)' as applicable. Provide page reference as '(Author, Year: Pages)' or 'Author (Year: Pages)'. Use '*et al.*' in case of more than two authors.

End of text:

ARTICLE IN JOURNALS: Author(s). (Year) Title of paper, *Title of Journal in full*, Volume(Number): Pages. *For example:*

Islam, M. S. (1997) Relative sea-level changes and Holocene geomorphic evolution at Matual near Dhaka. *Indian Journal of Geomorphology*, 2(2): 127–148.

- ARTICLE IN EDITED BOOKS: Author(s). (Year) Title of paper. In Editor(s) (ed) *Title of the Book*, Publisher, Place of publication: Pages. *For example:*
 - Goswami, D.C. (1998) Fluvial regime and flood hydrology of the Brahmaputra river, Assam. In Kale, V.S. (ed) *Flood Studies in India*, Memoir 41, Geological Society of India, Bangalore: 53–75.
 - Singh, I. B. (2007) *The Ganga river*. In Gupta, A. (ed) *Large Rivers: Geomorphology and Management*, Wiley, New York: 347–372.
- BOOKS: Author(s). (Year) *Title of Book*. Edition (Ed.). Publisher, Place of publication: Total pages. *For example:*
 - Smith, K. (2004) *Environmental Hazards: Assessing Risk and Reducing Disaster*, 4th Ed, Routledge, London: 306p.
- UNPUBLISHED THESES: Author. (Year of submission) *Title of Thesis*. Nature of work and degree, University, Location, Total pages. *For example:*
 - Basu, S.R. (1972) *The Decay and Associated Problems of River Dynamics of the Bhagirathi Valley*, Unpublished PhD thesis, University of Calcutta, Calcutta: 206p.
- ABSTRACTS: Author. (Year) Title of Abstract (Abstr.), *Full Name of the Symposium / Conference*, Host Institute, Place of publication: Pages. *For example:*
 - Moharana, P. and Kar, A. (1998) GIS-based terrain analysis for fluvial geomorphological modelling in the Thar desert (Abstr.), *Souvenir and Abstracts, 9th Conference of the Indian Institute of Geomorphologists (IGI) on Geomorphology and Environment Management*, University of Delhi, Delhi: 166–167.
- INTERNET RESOURCES: Mention DOI number (if applicable), full URL and date of retrieval as YYYY-MM-DD at the end of reference. *For example:*
 - NOAA: National Ocean and Atmospheric Administration (2009) *Southern Oscillation Index (SOI) monthly data: 1866 to 2006*, Earth System Research Laboratory, Physical Science Division. www.cdc.noaa.gov/gcos_wgsp/Timeseries/Data/soi. long.data (retrieved on 2010-10-21).
 - UNEP-WGMS: United Nations Environment Program World Glacier Monitoring Service (2009) *Global Glacier Changes: Facts and Figures*: 88p. www.grid.unep.ch/glaciers/pdfs/glaciers.pdf (retrieved on 2011-01-18).

Preparation of tables and illustrative materials

Tables should be prepared using 'table' function of MS Word. Do not use tabs or spaces for arrangement of rows and columns.

For figures, black & white line drawings (bitmaps) are most suitable for publication. *Please* prepare the figures keeping the print area of the Journal (145 mm \times 200 mm) in mind. The minimum size of a reduced letter should be about 2 mm high in the printed version. For a figure that is to be reduced to ¹/₄ of its size (i.e., ¹/₂ of its length), lines of 0.4 to 0.8 mm and Arial fonts of 16 to 18 point are recommended. Resolution of electronic files—to be submitted in .TIF format upon acceptance of the paper for publication—should be 600 dpi or higher with LZW compression. It is not possible to handle files of .XLS, .XLSX or similar

formats; please convert them to .TIF files of appropriate resolution (600 dpi or higher with LZW compression) before submission.

Only greyscale photos with good contrast can be considered for printing. Electronic files of photographs must come in .TIF (LZW compressed) or .JPG (not compressed beyond 20%) format.

Colour figures and plates can only be published if their printing cost is borne by the author(s).

Address for sending manuscripts

The Editor Journal of Indian Geomorphology Department of Geography, West Bengal State University, Berunanpukuria, Malikapur Barasat, 24 Parganas (N). Kolkata 700126 India *e-mail*: geomjour@gmail.com

website: indiageomorph.org/journal

